

ERP6120 ERP Configuration and Integration

Spring 2022

Department of Business & Information Technology Mission

"To serve the economic interests of industry and the evolving needs of society in a challenging, rapidly-changing, global environment, the Department of Business & Information Technology capitalizes on the strong technological emphasis of Missouri S & T to enable individuals to excel in a technology-centric business world. Recognizing this rapid evolution of the marketplace, we create and disseminate knowledge impacting the theory and practice of business."

INSTRUCTOR AND COURSE INFORMATION

Instructor: Bih-Ru Lea, Ph.D.	Class Web: http://canvas.mst.edu
Office: Fulton 102A	Class Hours: 4:00 pm – 6:30 pm Tuesday
Phone: 573-341-6436	Classroom: Fulton 107A
E-Mail: leabi@mst.edu	Office Hours (in-person or via ZOOM):
Course Credit: 3 semester hours of credit	Tuesday & Thursday: 11:30 am – 1 pm
Prerequisite: ERP 2110, ERP 5110, ERP 5310, or instructor permission	(ZOOM link provided in the course Canvas) or by appointment (suggest a time via email)

COURSE CATALOG DESCRIPTION:

Implementation and design practices for business processes in Enterprise Resource Planning (ERP) systems. The course will examine and apply techniques used in SAP S/4HANA or SAP ECC for system configuration and integration with a focus on financial accounting and logistics. Fiori configuration will be examined to develop an ERP user interface.

PLANNED LEARNING OBJECTIVES

Course Objectives	Program Learning Objectives					
	Communication Skills	Critical Thinking	Information Technology	Teamwork & Leadership	Global & Multicultural Issues	Integrate Business Areas
<ul style="list-style-type: none"> Understand and communicate the need and examine the capabilities of an Enterprise Resource Planning (ERP) system 	X	X	X		X	X
<ul style="list-style-type: none"> Understand the importance of an integrated business and identify how the activities of each process contribute value to the organization 		X	X			X
<ul style="list-style-type: none"> Understand and communicate the impact of events, activities, and transactions across the functions of an organization 	X	X	X	X	X	X
<ul style="list-style-type: none"> Understand and be able to design and deploy proper user interface in ERP System implementation 		X	X			X
<ul style="list-style-type: none"> Demonstrate and communicate the impact of integrated real-time information on the decision-making process across various functional areas of an organization 	X	X	X	X	X	X
<ul style="list-style-type: none"> Gain hands-on experience in design and implementing an ERP system in an organization 			X			X

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TEXTBOOK(S) AND MATERIALS FOR COURSE

Students **MUST** bring the required Course Notes and Lab Manual when attending class. Both course materials can only be purchased from the university bookstore, <http://www.thesandtstore.com/> or 573-341-4705

- *ERP6120 Course Notes and Readings (Course Pack 1 of 2, ISBN:)*
- *ERP6120 Lab Assignments and Project Assignments (Course Pack 2 of 2,)*

GRADING POLICIES AND PROCEDURES:

Test 1	100 pts	Labs, quizzes, and class activities	660 pts
Test 2	100 pts	Discussion board participation	20 pts
Final Exam	120 pts		

Grading Scale:

A: ≥ 895 B: 795 – 894 C: 694 - 794 D: 595 – 694 F: < 594

General Grading Policies:

- **ALL ASSIGNMENTS AND TESTS ARE INDIVIDUAL WORKS UNLESS OTHERWISE SPECIFIED.**
- An assignment must be submitted at the beginning of the class period on the assigned date due. All homework assignments are due at the beginning of the class on their due date. The grade will be reduced by 15% if the assignment is turned in within 24 hours later than its due time/date. The late penalty is incremented by 15% for every 24 hours late. No work will be accepted if submitted five days after the due date, including weekends. An exception will only be given to a student with a legitimate reason and he/she notifies the instructor **five days before the due date**.
- Please make every effort to make it to class on time. It can be disruptive to the class to have members arriving late, in person or virtually.
- Attendance is encouraged. If you are unable to attend a class, you need to **turn in assignments in advance** (use the digital submission link provided in Canvas, ask a friend to turn it in for you if a hard copy is required, etc.). You are also responsible for finding out what was covered in class and what announcements were made as well as obtaining handouts.
- The instructor will assign NO incompletes in lieu of a regular grade.

Tests and Quizzes

- There are three tests and each test will consist of a written test and a computer operation test. **All exam materials may become the property of the instructor after completion.**
- It is possible to have announced and pop quizzes throughout the semester. Students will be given the date of announced quizzes one week in advance.
- Exam and quizzes dates are a part of the class schedule. Failure to appear for a test/quiz will result in the assignment of a zero for that test/quiz. If you are going to miss a test/scheduled quiz with a legitimate reason (e.g., scheduled surgery, official University business, job interview), contact the instructor **PRIOR** to the administration of that test/quiz. A make-up test may be allowed only if convincing reasons and proper documentation (such as a doctor's note in case of a surgery/illness) are given for the absence. The make-up test will be a comprehensive exam covering the material from throughout the course.
- All in-class quizzes and exams are closed books and closed notes unless otherwise specified.

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Assignments & Labs

- Throughout the semester, each student will be configuring a fictitious company through a series of lab exercises on an SAP S/4HANA system.
- Your company's configuration labs will be evaluated at the end of each test phase. Four test/validation phases, related assignments, and quizzes account for 660 points of the course grade.

Discussion Board Participation

The sheer size of the ERP concepts and SAP software limits the instructor from covering every aspect and screen that we will be using this semester. To help students better understand course materials, to develop debugging skills, and to learn from each other, the instructor has enabled a discussion board in Canvas. **All technical support for SAP Labs and projects will be provided through the class Discussion Board.** SAP system-related questions will **NOT** be answered through e-mail by the instructor or graduate assistant.

- If you do not understand a concept or encounter a problem/error that you do not know how to resolve yourself, you will need to post your questions on the discussion board. You are also expected to answer questions asked by your peers. Occasionally, the instructor will also post questions and answers.
- Before posting a question on the Discussion Board, it is the student's responsibility to check and ensure no same question has been posted before.
- By the end of the semester, every student is expected to have asked and answered 10-15 questions. These discussions will account for 20 points of your grade. Straight forward questions (for example – how do I get to this transaction, where can I find this button etc.) will not count. Do not post questions just in the case of posting.
- The discussion board participation grade is computed based on the analysis of the following content categories during the semester:

Categories	Percentage
Original Posts & follow up posts	30%
Reply to original posts or follow-up posts	30%
Instructor endorsement	10%
Posts viewed	15%
Instructor survey/poll participated/voted	20%
Total	100%

Attendance and Participation

- Overall, student participation and discussion are essential to ensure that the course topics are understood and are made relevant to actual business situations encountered in the workplace. As such, attendance and participation are essential factors in the learning process and a tool for assessing student learning. Therefore, you are encouraged and expected to attend all classes. You are responsible for making your contributions heard and your presence felt in class. You are encouraged to keep your remarks relevant, timely, and constructive.
- On-campus students only: Each 10% **unexcused absence will result in the loss of a letter grade.** For example, if your grade is a B and you have missed 10% of classes without legitimate excuses, you will end up with a C.
- The instructor reserves the right to drop a student if a student has missed more than 20% of class meeting times.

GENERAL COURSE POLICIES:

Statement about Copyright, FERPA, and Use of Video

It is vitally important that our classroom environment promotes the respectful exchange of ideas. This entails being sensitive to the views and beliefs expressed during discussions whether in class or online. Please speak with

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me before recording any class activity. It is a violation of University of Missouri policy to distribute such recordings without my authorization and the permission of others who are recorded. More information is provided online.

Accessibility and Accommodations

It is the university's goal that learning experiences be as accessible as possible. If you anticipate or experience physical or academic barriers based on a disability, please contact Student Disability Services at (573) 341-6655, sdsmst@mst.edu, visit <http://dss.mst.edu/> for information.

Student Honor Code and Academic Integrity

- The Honor Code all students are expected to follow can be found at this link: <http://stuco.mst.edu/honor-code/>.
- Page 30 of the Student Academic Regulations handbook describes the student standard of conduct relative to the University of Missouri System's Collected Rules and Regulations section 200.010, and offers descriptions of academic dishonesty including cheating, plagiarism and sabotage (<http://registrar.mst.edu/academicregs/index.html>), **all of which will be reported to the Vice Provost for Academic Support.**
- Additional guidance including the University's Academic Dishonesty Procedures is available at <http://academicsupport.mst.edu>.
- Other resources for students regarding ethics and integrity can be found at <http://academicsupport.mst.edu/academicintegrity/studentresources-ai>.

Well-Being and UCARE (<https://go.mst.edu/ucare-report>)

Any of us may experience strained relationships, increased anxiety, feeling down, alcohol/drug misuse, decreased motivation, challenges with housing and food insecurity, etc. When your mental well-being is negatively impacted, you may struggle academically and personally. If you feel overwhelmed or need support, please make use of S&T's confidential [mental health services](#) at no charge. For a quick guide to campus resources that address specific issues please visit our Well-Being Referral Guide, available as a website at <https://minerwellness.mst.edu/well-being-referral-guide/>. If you are concerned about a friend or would like to consult with a Care Manager, please make a UCARE referral for support and assistance. <https://stuaff.mst.edu/ucare/>.

Nondiscrimination, Equity, and Title IX

Missouri University of Science and Technology is committed to the safety and well-being of all members of its community, and to creating an environment free from discrimination and harassment.

The University does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, and any other status protected by applicable state or federal law. As used in this policy, the word "sex" is also inclusive of the term "gender."

Additionally, US Federal Law Title IX states that no member of the university community shall, on the basis of sex, be excluded from participation in, or be denied benefits of, or be subjected to discrimination under any education program or activity. Violations of this law include sexual harassment, sexual assault, dating/domestic violence, and stalking.

In accordance with The Collected Rules and Regulations University of Missouri, Missouri S&T requires that all faculty and staff members report, to the Missouri S&T Equity Officer, any notice of discrimination disclosed through communication including but not limited to direct conversation, email, social media, classroom papers and homework exercises.

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Missouri S&T's Equity Officer and Title IX Coordinator is Chief Diversity Officer Neil Outar. Contact him (naoutar@mst.edu; (573) 341-6038; 203 Centennial Hall) to report violations of the university's nondiscrimination policies, including Title IX. To learn more about resources and reporting options (confidential and non-confidential) available to Missouri S&T students, staff, and faculty, please visit <http://titleix.mst.edu>.

Classroom Egress Maps

For all in-person instruction, faculty should explain where the classroom emergency exits are located. Classroom egress maps are posted at <http://designconstruction.mst.edu/floorplan/>.

Lateness

Normally, the instructor will be in class on time. However, if the instructor is late by more than fifteen minutes, students should check with the Department of Business Administration located in Fulton 101 whether the class will be canceled. Students are expected to be in class on time.

KEY DATES:

- The last day to add this course is Monday, January 31
- The last day to withdraw from this course without a "WD" showing on the transcript is Monday, February 28
- The last day for dropping this course is Friday, April 15

Reading list (provided in course pack #1)

1. **R1:** Chapter 2: Enterprise Systems, by Gelinas, Dull, and Wheeler in Accounting Information Systems, pp. 33 – 61, 11th Ed., Cengage Learning; 2017 (ISBN-10: 9781337552127; ISBN-13: 978-1337552127)
2. **R2:** Chapter 12, The Purchasing Process, by Gelinas, Dull, and Wheeler in Accounting Information Systems, pp. 437- ,10th Ed., Cengage Learning; 2015 (ISBN-10: 113393594X; ISBN-13: 9781133935940)
3. **R3:** Chapter 10, The Order Entry/Sales (OE/S) Process, by Gelinas, Dull, and Wheeler in Accounting Information Systems, pp. 10th Ed., Cengage Learning; 2015 (ISBN-10: 113393594X; ISBN-13: 9781133935940)
4. **R4:** Chapter 12. The Revenue Cycle: Sales to Cash Collections, Accounting Information Systems, Marshall B. Romney and Paul J. Steinbart, 13th ed., pp. 338-366, 2015, Prentice Hall (ISBN-10: 013342853 • ISBN-13: 9780133428537)
5. **R5:** Chapter 11, Cost Allocation and Activity-Based Costing, in Managerial Accounting, by Warren, Reeve, and Duchac, 12th Ed., pp. 447 – 470, Cengage Learning, 2014 (ISBN-10: 1133952402, ISBN-13: 9781133952404)
6. **R6:** Chapter 9: Material Requirements Planning, by Jacobs and Chase, in Operations and Supply Management: The Core, 3rd Ed., pp. 273-293, 2013, McGraw Hill Education (ISBN-10: 0073525235, ISBN-13: 9780073525235)
7. **R7:** Chapter 14. The Production Cycle, Accounting Information Systems, Accounting Information Systems, Marshall B. Romney and Paul J. Steinbart, 13th ed., pp. 414-436, 2015, Prentice Hall (ISBN-10: 013342853 • ISBN-13: 9780133428537)

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Tentative Course Schedule

CP1: Course Pack 1

CP2: Course Pack 2

R#: Reading chapter assignment

Week	Topics	Readings & Notes
Prior to 1st class	Course Preparation & Setup assignment (check your S&T email for userid and password), submission required.	CP2: 7-12
	SAP Navigation Review	CP2: 13-39
1 1/18	Introduction to ERP 6120	CP1: 1-8
	ERP Concept Review using SAP	CP1: 9-20
	Business Process Using SAP S/4HANA and SAP ERP	CP1: 21-41
	<ul style="list-style-type: none"> Business Partner (New in S/4HANA) 	CP1: 41-42
	<ul style="list-style-type: none"> ERP 6120 Case Overview 	CP1: 43-50
	Demo: Order to Cash Transactions & Transaction Impact Tracking	CP2: 45-66
	Assignments: <ul style="list-style-type: none"> Lab 1: Order to Cash Cycle Review Exercises (CP2: pp. 45-66) Review Question Set in Canvas: RI: Chapter 2: Enterprise Systems 	
2 1/25	RI : Chapter 2: Enterprise Systems, by Gelinas, Dull, and Wheeler in Accounting Information Systems, pp. 33 – 61, 11 th Ed	CP1:66-91 Notes: CP1: 92-97
	SAP ERP System Fiori Interface	CP1: 98-124
	Exercises: SAP Fiori Reference Library and Fiori Designer	
	Assignments: Lab 2 Fiori Designer: Fiori Reference Library, Catalog, Group, and Transaction tiles (CP2: 67-81)	
3 2/1	Fiori Designer	CP1: 125-135
	Demo: Fiori: Create a Transaction Tile as a Static App Tile in Catalog	CP2: 82-90
	Fiori: Create an Analytics Tile as a Dynamic App Tile in Catalog	CP2: 91-109
	Assignments: Lab 3 Create Transactional and Analytics Fiori Apps (CP2: 82 – 109)	
4 2/8	ERP Configuration and integration: Basic Concepts	CP1: 136-138
	Financial Accounting: Overview & The Basics (Accounting Equation, Chart of Accounts, General Ledger, Financial Statements)	CP1: 139 -147
	<ul style="list-style-type: none"> ERP Configuration: Organization/Enterprise Structure 	CP1:148-254
	Business Rules & Parameters	CP1: 155-166
	Assignments: Financial Accounting (Ex. 21-42, CP2: 110-131) <ul style="list-style-type: none"> Organization/Enterprise Structure (Ex. 21-23, CP2: 110-111) Rules & Parameters (Ex. 24-42, CP2: 112-131) 	
5 2/15	Managerial/Management Accounting: Overview, Roles, and Process	CP1: 167-170
	<ul style="list-style-type: none"> ERP Configuration: Organization/Enterprise Structure 	CP1: 171-187
	Managerial/Management Accounting: Cost Elements & Cost Centers	CP1: 188-195
	<ul style="list-style-type: none"> ERP Configuration: Business Rules and Parameters 	
	Financial Accounting: Master Data (Accounts)	CP1: 196-203
	Assignments: <ul style="list-style-type: none"> Controlling: Organization/Enterprise Structure (Ex. 44-50, CP2: 132-136) Controlling: Rules & Parameters (Ex. 51-53, CP2: 137-141) FI Master Data (Ex. 54-74, CP2: 142-160) 	

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Week	Topics	Readings & Notes
6 2/22	Financial Accounting: Master Data (financial statements)	CP1: 204
	Managerial/Management Accounting Master Data: Cost Elements & Cost Centers	CP1: 205-213
	Test 1 Concept Test (by 11:59 pm on Feb. 22)	
	Assignments: <ul style="list-style-type: none"> • Financial Statement Version (Ex. 75, CP2: 160-166) • Controlling Master Data (Ex. 76-78, CP2: 167-169) • Test 1 Computer Operation Test (Take Home Exam) 	
7 3/1	Financial Accounting Transactions	CP1: 214-222
	Procurement Process & Material Management (MM) <ul style="list-style-type: none"> • ERP Configuration: MM Organization/Enterprise Structure, Business Rules & Parameters 	CP1: 223-254
	Assignments: <ul style="list-style-type: none"> • FI Configuration Test: Accounting Transactions (Ex. 79-84, CP2: 170-181) • MM Organization/Enterprise Structure (Ex. 85-93, CP2: 182-187) • MM Rules & Parameters (Ex. 94-111, CP2: 188-204) 	
8 3/8	Procurement Process & Material Management: Master Data	CP1: 255-272
	Procurement Process & Material Management: Transactions	CP1: 273 - 296
	Assignments: <ul style="list-style-type: none"> • MM Master Data (Ex. 112-119, CP2: 205-220) • Review Question Set in Canvas: R2: Chapter 12, The Purchasing Process 	
9 3/15	Procurement Process & Material Management: Transactions	CP1: 273 - 296
	R2 : Chapter 12, The Purchasing Process, by Gelinias, Dull, and Wheeler in Accounting Information Systems, pp. 437- ,10th Ed	CP1: 253-289 Notes: CP1: 291-300
	Assignments: MM Transactions: (Ex. 120-140, CP2: 221-242) <ul style="list-style-type: none"> • Single vendor (Ex. 120-125): test procure to pay integration between FI and MM • Single vendor (Ex. 126-129): test procure to pay process configuration • Multiple vendors (Ex. 130-133): test Accounts Payable-Consolidation configuration • Procure to Pay through Outline Agreement (contract) & MRP (Ex. 134 – 140) 	
10 3/22	Sales and Distribution Process	
	<ul style="list-style-type: none"> • Organization/Enterprise Structure 	CP1: 345 - 351
	<ul style="list-style-type: none"> • Business Rules & Parameters 	CP1: 352 - 361
	<ul style="list-style-type: none"> • Master Data (Materials, Customers, and Material Pricings) 	CP1: 362 - 376
	R3 : Chapter 10, The Order Entry/Sales (OE/S) Process, by Gelinias, Sutton, and Hunton in Accounting Information Systems, 9th Ed.	CP1: 395-434 Notes:434-440 – 344
	Assignments: <ul style="list-style-type: none"> • Sales & Distribution (SD): <ul style="list-style-type: none"> ○ Organization/Enterprise Structure (Ex. 141 - 152, CP2: 243-247) ○ Business Rules and Parameters (Ex. 153-159, CP2: 248-257) ○ Master Data – Materials, Customers, and Material Pricings (Ex. 160-165, CP2: 258-265) • Review Question set in Canvas: R3: Chapter 10, The Order Entry/Sales (OE/S) Process 	
11 3/29	Spring Break (3/27 – 4/3), no class.	

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Week	Topics	Readings & Notes
12 4/5	Sales and Distribution Process: Transactions	CP1: 377-394
	Test 2 Concept Test (by 11:59 pm on April 5)	
	Assignments: Test 2 Computer Operation Test: SD: Configuration Test (Ex. 166-197, CP2: 266 -306) <ul style="list-style-type: none"> • Typical Sales process transactions (Ex. 166-172) • Customer Info Records (Ex. 173-179) • Scheduling Agreements (contracts) (Ex. 180-183) • Item Proposal (Ex. 184-186) • Value Discount, MRP, and FI-SD-MM Integration Test (Ex. 187-197) • Configuration test: Goods Return Process (Ex. 198-209) 	
13 4/12	R4: Chapter 12. The Revenue Cycle: Sales to Cash Collections, Accounting Information Systems, Marshall B. Romney and Paul J. Steinbart, 12 th ed	CP1: 395-434 Notes: 435-440
	Managerial/Management Accounting: Cost Allocation	CP1: 477-496
	R5: Chapter 11, Cost Allocation and Activity-Based Costing, in Managerial Accounting by Warren and Reeve, 10th Ed	CP1: 497-522
	Assignments: <ul style="list-style-type: none"> • Review Question Set in Canvas: R4: Chapter 12. The Revenue Cycle: Sales to Cash Collections • Preparation for Controlling (CO) and Production Planning (PP) (Ex. 210-223, CP2: 307-317) <ul style="list-style-type: none"> ○ Assets & Primary Cost Accounts (Ex. 210-218) ○ Secondary Cost Accounts (Ex. 219-223) • CO Configuration Test: Reposting between Cost Centers (Ex. 224-229, CP2: 318-322) 	
14 4/19	Managerial/Management Accounting: Cost Allocation for Internal Orders	CP1: 449-452
	Production Planning (PP) Process Overview <ul style="list-style-type: none"> • ERP Configuration: Organization/Enterprise Structure, Business Rules & Parameters, Master Data 	CP1: 523 - 532
	Assignments: <ul style="list-style-type: none"> • CO Configuration Test (Ex. 230-251, CP2: 323-345) <ul style="list-style-type: none"> ○ Distribution Cycle (Ex. 230-232) ○ Assessment Cycle (Ex. 233-237) ○ Internal Orders (Ex. 238-269) • Production Planning (PP) (Ex. 252-269, CP2: 307-317) <ul style="list-style-type: none"> ○ Organization/Enterprise Structure (Ex. 252-253, CP2: 307) 	
15 4/26	Production Planning (PP) Process: Bill of Materials, Work centers, Capacities, Production Activities, Routings, Production Versions	CP1: 532 – 538
	Production Planning Transactions: Sales and Operations Planning	CP1: 539-542 Handout
	Assignments: Production Planning (Ex. 254 – 269; CP2: 347 – 371) <ul style="list-style-type: none"> • PP Rules and Parameters (Ex. 254-265) • PP Material Master Data: Raw Materials, Semi-finished goods, finished goods (Ex. 266-269) • PP Vendor Master Data (Ex. 269) • Procurement & Production Integration Configuration test (Ex. 270-274) 	

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Week	Topics	Readings & Notes
16 5/3	R6: Chapter 14. The Production Cycle, Accounting Information Systems, Accounting Information Systems, Marshall B. Romney and Paul J. Steinbart, 12 th ed.	CP1: 543 – 566 Notes: 567-570
	Course Review	
	Final Exam Computer Operations (Take Home) <ul style="list-style-type: none"> • PP Master Data (Ex. 275-284, CP2: 372-386) <ul style="list-style-type: none"> ○ Bill of Material (Ex. 275-276), Capacity & Activities (Ex 277-279), Work Centers (Ex. 280), Routings (Ex. 281 – 283), Production Versions (Ex. 284) • (optional) PP Configuration Test: Sales and Operations Planning (SOP) (Ex. 285-290, CP2: 387-393) • Production Planning (PP) Configuration test: Compressive Transaction Test (Ex. 291-298; CP2: 394-407) 	
17 5/10	Final Exam: <ul style="list-style-type: none"> • Concept Test: by 11:59 pm on Tuesday, May 10 • Computer Operations by noon on Friday, May 13 	